

# Minutes of the Mississippi Valley Library District

## Board of Trustees Regular Meeting

Date: January 20, 2026

Time: 6:31 PM

Place: Collinsville Memorial Library

### 1. Call to Order and Roll Call

Trustees Present:

Jeanne Lomax, President  
Kelly Balaco-Reeder, Vice President  
Ginny York, Secretary  
Ian Ashcraft, Treasurer  
Cathy Kulupka, Trustee  
Kathy Murphy

Trustees Absent:

Ana Romero-Lizana, Trustee

Also Present:

Kyla Waltermire, Executive Director  
Matt Harris, Assistant Director

### 2. Pledge of Allegiance

### 3. Public Input

- Wanda Harding
- Rachel Dye
- Cynthia Baker, on behalf of Rachel Dye
- Katerina Engle, on behalf of Cynthia Klein-Webb
- Katie Camero
- Chad Lomax
- Derrick Cox
- Rob Dorman
- Lee Wathan

### 4. Friends of the Library Updates

Waltermire reminded attendees about the Trivia Night on March 21 to raise funds for the Dolly Parton's Imagination Library.

## 5. Trustee Comments

- Cathy Kulupka
- Ian Ashcraft
- Jeanne Lomax

## 6. Consent Items

- a. Approval of Minutes – November 5, 2025 Finance Committee Meeting and November 17, 2025 Regular Board of Trustees Meeting
- b. Communications – Three letters received.
- c. Administrative Reports –Waltermire and Harris answered questions about their reports; Harris requests help and donations for the upcoming egg hunt in March.
- d. Finances – There was some discussion.
- e. Committee Reports
  - i. Finance Committee - Ashcraft reported the Illinois Funds monthly interest rates
  - ii. Fundraising Committee – A meeting is to be scheduled.

A motion was made by Balaco-Reeder and seconded by Kulupka to approve the consent items with the following revisions to the 11/5/2026 Finance Committee Meeting minutes: p.1 – add “based on conversations with him” to clarify how Waltermire shared Mr. Shaffner’s wishes; p.3 – clarification that Lomax’s comment about \$22,000 in interest is annually and from the Gift, Reserve, and Working Cash funds.

A roll call vote was taken:

Ashcraft – yes  
Balaco-Reeder – yes  
Kulupka – yes  
Lomax – yes  
Murphy – yes  
York – yes

Yes- 6, No – 0, Abstain – 0; Absent – 1. Motion carried.

## 7. Unfinished Business

- a. Discussion and Possible Approval of Recommendation to Destroy Verbatim Closed Session Recordings Older than 18 Months

Lomax stated that a third option would be to release the verbatim recordings to the public. Waltermire requested time to review this statutory provision before proceeding in this manner.

A motion was made by York and seconded by Balaco-Reeder to retain the audio recordings and keep them closed.

A roll call vote was taken:

Ashcraft – abstain

Balaco-Reeder – yes  
Kulupka – abstain  
Lomax – yes  
Murphy – yes  
York – yes

Yes - 4, No- 0, Abstain - 2, Absent – 1. Motion carried.

**8. New Business**

a. Discussion of FY2025 Audit

*[NOTE: This agenda item was moved to follow the Friends of the Library Updates to accommodate the presence of the auditors.]*

Kevin Tepen and Chris Sobrino of C.J. Schlosser & Co. answered questions about the presented audit.

A motion was made by Balaco-Reeder and seconded by York to approve the FY2025 Audit.

A roll call vote was taken:

Ashcraft – yes  
Balaco-Reeder – yes  
Kulupka - yes  
Lomax – yes  
Murphy – yes  
York – yes

Yes - 6, No – 0, Abstain – 0, Absent – 1. Motion carried.

b. Discussion and Possible Approval of Draft Bylaws Revision re: Remote Attendance by Individual Members

A motion was made by Murphy and seconded by Kulupka to approve the draft revision as presented.

A roll call vote was taken:

Ashcraft – yes  
Balaco-Reeder – yes  
Kulupka - yes  
Lomax – yes  
Murphy – yes  
York – yes

Yes - 6, No – 0, Abstain – 0, Absent – 1. Motion carried.

c. Discussion and Possible Approval of Draft Policy Revisions - Acceptable Conduct Policy

Balaco-Reeder motioned and York seconded to approve the draft revisions as presented.

A roll call vote was taken:

Ashcraft – yes  
Balaco-Reeder – yes  
Kulupka - yes  
Lomax – yes  
Murphy – yes  
York – yes

Yes - 6, No – 0, Abstain – 0, Absent – 1. Motion carried.

d. A review of Illinois Public Library Standards, Access

There was brief discussion about the new standards.

**9. Closed Session** – None.

**10. Action for Items Discussed in Closed Session** – None.

## **11. Adjournment**

Kulupka motioned and Murphy seconded to adjourn the meeting.

A voice vote was taken. All were in favor. Motion carried.

The meeting adjourned at 7:43 PM.